

A meeting of the IQAC was held on 23/7/2020 from 12.30 P.M. as per the notice vide Memo no. VBU/IQAC/193/2022 dt: 20/7/2022 in the V.C's Conference Hall, Samrat Ashok Bhawan under the Chairmanship of Hon'ble Vice Chancellor, VBU Hazaribag.

Agenda: Deliberation on S.S.R preparation and other agendas related to NAAC (2nd Cycle)

Following were present:

- Prof (Dr) M.N. Deo, - Vice Chancellor Cum Chairman 23/7/2022
- Dr. S. Razaque - Director, IQAC 23/7/2022
- Prof (Dr) M.K. Singh - Director, MBA - Member 23/7/2022
- Dr. B.K. Gupta - Registrar, Member - Member 23/7/2022
- Finance Officer, V.B.U - Member 23/7/2022
- Controller of Examination, VBU - Member 23/7/2022
- Dr. C.S. Singh, N.O (RUSA) & D.O, VBU - Member 23/7/2022
- Dr. S. Moitra, - Member 23/7/2022
- Dr. R. Hari Prasad, - Member 23/7/2022
- Dr. J. Janyal, Principal, ULC - Member 23/7/2022
- Dr (Ms) J. R. Tirkey, H.O.D, Anthropology - Member 23/7/2022
- Dr. Ganga Nath Jha, - Member 23/7/2022
- Dr. Niraj Dang - Member 23/7/2022
- Dr. Umendra Singh - Member 23/7/2022
- Dr. Sunil Kr. Dubey - Member 23/7/2022
- Dr. Rajendra Mishra - Member 23/7/2022
- CCDC, VBU - Spl. Invitee 23/7/2022
- Director, Central Library, VBU - Spl. Invitee 23/7/2022
- Ganga Nath Jha - Member 23/7/2022

## Minutes of IQAC Meeting held on 23<sup>rd</sup> July 2022

Venue: Vice Chancellor's Conference Hall

Time: 12:30 p.m.

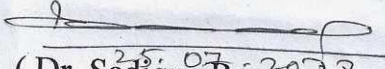
The meeting commenced with the welcome address by the Vice Chancellor cum Chairman of IQAC followed by the discussion of the agenda proposed for the meeting.

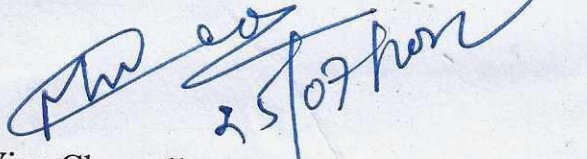
After the discussion and deliberation on the agenda proposed for the meeting concerning NAAC (2<sup>nd</sup> Cycle), the members with the consent of Vice Chancellor, unanimously resolved the following:

1. The members unanimously confirmed the minutes of the IQAC meeting held on 12<sup>th</sup> July 2022.
2. NAAC (2<sup>nd</sup> cycle) revised data templates submission by HODs/Directors of different University Departments is almost complete. All other NAAC requirement be submitted at the earliest. Compilation of SSR data be started immediately.
3. CCDC, VBU is to collect details of Data of Make and the date of purchase of computers in the University departments & offices for common AMC. AMC of most of the items enlisted by IQAC office be done at the earliest. AMC of fire fighting measures be taken on priority basis.
4. Technical sanction for renovation of University campus buildings be received from the concerned department at the earliest.
5. The University Finance Officer and the University Alumni Committee should place the draft for Alumni fund and Bye-laws before Hon'ble Vice-Chancellor at the earliest.
6. University Department Smart Boards should be used regularly and be updated for better performance.
7. HOD, Botany and Zoology should expedite the process of MoU regarding Botanical Garden and Fishery culture in the University Campus.
8. Four Refreshment Counters should be established in the identified places of the University Campus.
9. Rain Water Harvesting project should be executed at the earliest.
10. Three units of Waste Management Composter installation should be done at the earliest.
11. A unit of Health Care Centre now situated at UCET building should be moved to the Multi-purpose Hall within a fort-night. CCDC and DSW should be informed for the needful.
12. Plagiarism check soft-ware should be centrally located and the reports be provided within a time frame. The teachers and research scholars may send their articles online for plagiarism check with a cover letter addressed to the Registrar, Vinoba Bhave University, Hazaribag.

13. A sanitary vending machine should be installed on every floor of the University Buildings.
14. Dr. Umendra Kumar Singh should be authorized to ensure safety measures of e-rickshaw battery before placing the proposal of purchase of e-rickshaw for PH/PWD.
15. Dr. Sadique Razaque should be authorized to make of team of teachers to run the ST/SC/OBC/EWS Coaching Classes.
16. E-journals should be subscribed by each University Departments instead of the print Journals and a demand be prepared by all departments as well as the Director, Central Library and submitted to the Registrar, VBU.
17. Dr. Sunil Kumar Dubey is nominated to assist Dr. C.S. Singh, Co-ordinator, Publication Committee to regularize the publishing of the University E-newsletter.
18. Multipurpose Examination Hall should be made a confidential section only for Examination Purpose. The Controller of Examinations should meet the formalities for the same.
19. Cataloguing of books in the Central Library should be made scientific-discipline/subject-wise for easy access by the library users.
20. Twenty (20) Computers from the ASTRC should be shifted to the multipurpose hall for establishing a Cyber Cafe for providing Computer facility to the students in the campus. CCDC be authorized for the same.
21. Central Library should have enough curriculum based Text Books and Reference books.
22. Director, Central Library is authorised to increase the no. of E-books.
23. The loss caused by the contractor in the Central Library should be discussed and assessed by the CCDC, VBU and Director, Central Library and be given to the Registrar, VBU, so that the amount may be claimed.
24. Ninety two (92) sanctioned post for teachers in the University Departments may be mentioned in the NAAC documents.

The meeting ended with the vote of thanks by Dr. Sadique Razaque to all the members for their cooperation and support.

  
( Dr. Sadique Razaque )  
Director, IQAC  
Vinoba Bhave University,  
Hazaribag.

  
25/07/2023  
Vice-Chancellor-cum-  
Chairman (IQAC)  
Vinoba Bhave University,  
Hazaribag.